

Schedule of Tenders Received for Quotation for Project Manager/ Employers Agent Services for the Astley Hall Refurbishment Scheme.

COMPLIANCE

Evaluator to check whether the bidder has confirmed that they have the capacity to commence the contract by the specified date PASS/FAIL

Capacity to
commence the
contract by w/c 23rd
March 2020 - **PASS**

A) Cost: 60% of overall score (Pricing Schedule)

*The tender with the lowest total cost included in the Pricing Schedule should be awarded the full 60% score.
The remaining bids should be given a score pro rated to this using the following formula:*

lowest bid cost / individual bid cost x 60

Insert
Lowest
Tendered
Bid Cost 54,490

Bid 1 -	
Cost	% Score
54,490	60.00

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40% of Overall Score

Criteria	Weighting	Bid 1		
		S	WS	Justification
(i) Qualifications and relevant experience of staff to be assigned to the contract Please provide details of the key staff who will undertake the project, including their professional qualifications and relevant experience. (RICS required) Please identify who will lead the project on your behalf, confirming a continuous presence on the project, and who will provide day to day contact for the Council's project manager	2	5	10	FRICS & FAPM qualification of person providing continuous presence on the project, experience of notable historic projects advised and appropriate to Astley Hall project. Project Management practice with experience of working with LA
(ii) Conflict Resolution What experience have you had in resolving actual or potential conflicts within a multi-disciplinary project team? Explain how the conflicts was resolved and your role in the resolution	3	5	15	Demonstrated proven PM tools to minimise conflict especially effective communications, identify what could cause conflicts and defining roles and responsibility
(iii) Examples of similar commissions completed within the last three years (maximum of 3) Including scheme name, location and commissioner contact details, demonstrating experience of all the following: 1) Project Manager / Employers Agent duties including the refurbishment of historic buildings or ancient monuments 2) Working with the public sector 3) Working within a design team incorporating other professional consultants	3	4	12	Demonstrated working on historic monuments, with Historic England. Appointed as Project Managers from inception, chairing design teams and acknowledging other team members and associated professional consultants.
Total Weighted Score		37		

All responses will be assessed based on the following scoring methodology:

Score	Standard of Bidder Response
5	Exceptional standard of response supported by robust evidence. Demonstrates clearly and convincingly how all the Authority's requirements in the area being evaluated will be delivered in accordance with the contract documents so as to deliver the works/services in an excellent way
4	Very good standard of response supported by a very good level of credible and detailed evidence. Demonstrates how all the Authority's requirements in the area being evaluated will be delivered in accordance with the contract documents so as to deliver the works/services very well.
3	Good standard of response supported by a good level of evidence showing full understanding of the requirements. Gives the Authority confidence the requirements of the Specification will be met
2	Basic response that achieves reasonable standards in most respects but unsatisfactory in others and/or has a number of omissions. Gives the Authority concerns around the Bidder's ability to meet the Specification requirements.
1	Inadequate response that is unsatisfactory and/or has significant omissions. Gives the Authority many concerns about the Bidder's ability to provide the services in accordance with the requirements of the Specification.
0	Very poor response. Insufficient information provided. Gives the Authority very low confidence/serious concerns in the Bidder's ability to provide the services in accordance with the Specification.

If a score of 3 or above is not achieved for each element, the tender may not be considered further.

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Bid Number	1
Cost Score	60.00
Quality Score	37
Total Score	97.00
Notes	

Signature	Position	Date
Michael Coyne	Senior Building Surveyor	04/03/20